

**Admirals Cove Beach Club  
ACBC BOARD MEETING  
Minutes for February 20, 2025**

**CALL TO ORDER – IN PERSON MEETING AT THE SHELTER**

**ZOOM LINK AVAILABLE – see website or click below:**

<https://us02web.zoom.us/j/6548872824?pwd=d3NndXhDSll0QWQzUndyYUxxNm5rUT09>

Anne Lynam  
Sharon Savereux  
Steve Kobylk  
Mike Pursell  
Kristen Iversen  
Charlie Fugate

**APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

- Correction to January 16 minutes in Pool Committee update
- Approved January 16, 2025, BOD Meeting and January Annual Meeting Minutes
  - Motion by Ann, 2<sup>nd</sup> by Kristen, motion carried, moved to approve

**PRESIDENT’S REPORT** - no report

**OFFICER REPORTS**

**VICE-PRESIDENT** – no report

**TREASURER** -

- With respect to the banking relationship with Whidbey Island Bank / Heritage Wealth Strategies, the following items are moved:
  - The 2025 officers of ACBC are
    - Mike Pursell, President
    - Sharon Savereux, Vice President
    - Kristen Iversen, Secretary
    - Anne Lynam, Treasurer
  - These officers will be reported to the Secretary of State with our next filing.
  - Dennis Egan will be removed as an authorized signor for all ACBC accounts at Whidbey Island Bank and Heritage Wealth Strategies.
  - Mike Pursell and Kristen Iversen will be added as authorized signers for all ACBC accounts at Whidbey Island Bank
  - Sharon Savereux will be added as an authorized signor for the Heritage Wealth Strategies account
  - It is moved to close the savings account at Whidbey Island Bank and move such funds to the general checking account
  - **Approved:** motion by Ann, 2<sup>nd</sup> by Steve, motion carried, moved to approve

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- Contact Branch Svcs for any additional updates due to Dennis leaving
- Need to find a new tax return service provider
- Will stop assigning funds in Pool Assessment, instead will assign to General Reserve, to clean up balance sheet
- Shelter expenditure/siding/etc, allocated from General Reserve
- General Disbursements distributed and approved
  - Motion by Mike, 2nd by Sharon, motion carried, moved to approve

**SECRETARY** - no report

**COMMITTEE REPORTS**

**GROUNDS AND BUILDING**

- Shed roof replacement underway
- Shelter form updated and uploaded on the website
- A few of the Admirals Cove Road signs need replacement
- Logo on sweatshirts and shirts planned to be used for new road signage, waiting on estimate for signs, logo – will ask membership for feedback on changing the logo
- Drainage pipe at the corner seems clogged, Dominique needs to be called

**LAKE COMMITTEE**

- March or April for lake treatment
- No update on second (west) outflow

**POOL COMMITTEE - Ann**

- Sharon and Ann have been meeting with Dennis to transfer knowledge on pool management
- Discussion and agreement that we should continue to offer swim lessons
- We believe the lifeguards want to return
- A Pool Certification course is required to become a “Pool Operator”, can we staff pool management with volunteers, or do we need to hire someone to manage? Maybe we could share a certified Pool Operator with another pool?
- Require prepayment for lessons at sign up. Collect emails of parents to send out reminders of lessons, Branch handles all of this
- Thank you, Doug, for continuing to check on the pool

**BUDGET AND FINANCE** – no report

**COMMUNICATIONS** – Steve

- Website updates submitted, all website updates should be channeled through Steve
- Zoom links have been synced so they are consistent across website
- The shelter rental form will be updated and posted

**LONG RANGE PLANNING** -Sharon

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**ACBC BOARD MEETING**  
**Minutes for February 20, 2025**

- Draft design pdf sent to 2 different contractors for timing/cost, one of which also can build replacement road signs as well

**SHORE ARMORING –**

- Charlie Fugate is taking over as Chair from Ed Delahanty
- Exploring other solutions, including sheet pile
- Double check the ballot and assessment doc to see if it will cover chosen solution.

**BYLAWS** -no report

**NOMINATING** - no report – we have an open position for 1 year

**GOVERNMENT RELATIONS** – no report

**TELLERS** - Steve

- Still out of blue envelopes – need probably 1500
- Stamps are also needed, should we consider a stamp machine

**SOCIAL** – Sharon

- BBQ's this Summer (Memorial Day, July 4<sup>th</sup>, Labor Day)
- Easter egg hunt needs key person (Ann volunteered), will be on April 19 Saturday, will need volunteers, Sharon will purchase supplies

**WELCOMING** – Kristen

- Will validate/update welcome letter/links and submit it to be posted online

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Emails:**

- Resident asked for a custom payment plan, seems reasonable so will let Branch Services know to facilitate

**MEMBERS' FORUM\*\***

Mike Tenor:

- Parking lot divider needed to stop drivers from ruining parking lot gravel, Charlie to work with Mike

Dennis Egan:

- Shore armoring/permit will be challenging
- Swim lessons – half price for club members, Branch Svcs manages sign-up for no charge
- Envelopes - check the stamp on the envelope box for order info

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- BBQ supplies – Dennis will donate to club, thank you Dennis!!
- Silver dollars for easter eggs were gifted from Dennis personally

Bob Payton:

- Microphone issues in the room, sometimes it fades out, might be time to replace
- Shore armoring ballot “will there be a no vote”?

**EXECUTIVE SESSION**

**ADJOURNMENT**

\*\*This time is set aside for members to speak to the Board regarding subjects of concern or interest. Members wishing to speak shall sign up before the beginning of the meeting, listing name and address clearly. All asking recognition be allowed to speak. Please limit your comments to 3 minutes. Questions may not be answered immediately if all information is not available, but responded to as soon as possible. Input requiring a lengthy comment is best submitted in writing. Anyone certainly has a right to disagree with the Board policies and decisions and to ask questions of the Board regarding same. Personal attacks and use of abusive language against the Board or community members are not appropriate and will not be tolerated. Any speaker engaging in such conduct will no longer be recognized during the Members Forum time and if the conduct persists, will be asked to leave the meeting.